



Monitoring Officer  
**Christopher Potter**

County Hall, Newport, Isle of Wight PO30 1UD  
Telephone (01983) 821000

# Agenda

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|--------------------------|---|
| Name of meeting          | <b>LOCAL OUTBREAK ENGAGEMENT BOARD</b>  |
| Date                     | <b>THURSDAY 14 JANUARY 2021</b>   |
| Time                     | <b>12.00 PM</b>   |
| Venue                    | <b>VIRTUAL (MS TEAMS)</b>   |
| Members of the committee | Cllrs D Stewart (Chairman), S Hutchinson, C Mosdell and G Peace<br><br>Executive Support Assistant: Jayne Tyler<br>jayne.tyler@iow.gov.uk |

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1. **Minutes** (Pages 5 - 10)

To confirm as a true record the Minutes of the meeting held on 10 December 2020.

2. **Declarations of Interest**

To invite Members to declare any interest they might have in the matters on the agenda.



To observe the meeting as a member of the public/press please use the link provided . This link will be made available 24 hours prior to start of the meeting. Please ensure you access the meeting in good time. Guidance on how to access the public meeting can be found [HERE](#). Committee members and pre-arranged attendees will be contacted by Democratic Services to supply the appropriate link to participate in the meeting.

Details of this and other Council committee meetings can be viewed on the Isle of Wight Council's Committee [website](#). This information may be available in alternative formats on request.

**3. Public Question Time - 15 Minutes Maximum**

Questions must be delivered in writing or by electronic mail to [democratic.services@iow.gov.uk](mailto:democratic.services@iow.gov.uk) no later than 12pm on Tuesday, 12 January 2021. Each question must give the name and address of the questioner.

**4. Reports of the Local Outbreak Engagement Board**

- (a) Update on current situation

[IOW Public Health Data](#)

- (b) Actions taken and required

To receive an update from the Director of Public Health.

- (c) Update on Communications Activity

To receive an update from the Assistant Chief Executive and Chief Strategy Officer.

**5. Members' Question Time**

A question must be submitted in writing or by electronic mail to Democratic Services no later than 12pm on Tuesday, 12 January 2021.

CHRISTOPHER POTTER  
Monitoring Officer  
Wednesday, 6 January 2021

## Interests

If there is a matter on this agenda which may relate to an interest you or your partner or spouse has or one you have disclosed in your register of interests, you must declare your interest before the matter is discussed or when your interest becomes apparent. If the matter relates to an interest in your register of pecuniary interests then you must take no part in its consideration and you must leave the room for that item. Should you wish to participate as a member of the public to express your views where public speaking is allowed under the Council's normal procedures, then you will need to seek a dispensation to do so. Dispensations are considered by the Monitoring Officer following the submission of a written request. Dispensations may take up to 2 weeks to be granted.

Members are reminded that it is a requirement of the Code of Conduct that they should also keep their written Register of Interests up to date. Any changes to the interests recorded on that form should be made as soon as reasonably practicable, and within 28 days of the change. A change would be necessary if, for example, your employment changes, you move house or acquire any new property or land.

If you require more guidance on the Code of Conduct or are unsure whether you need to record an interest on the written register you should take advice from the Monitoring Officer – Christopher Potter on (01983) 821000, email [christopher.potter@iow.gov.uk](mailto:christopher.potter@iow.gov.uk), or Deputy Monitoring Officer - Justin Thorne on (01983) 821000, email [justin.thorne@iow.gov.uk](mailto:justin.thorne@iow.gov.uk).

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## **Notice of recording**

Please note that all meetings that are open to the public and press may be filmed or recorded and/or commented on online by the council or any member of the public or press. However, this activity must not disrupt the meeting, and if it does you will be asked to stop and possibly to leave the meeting. This meeting may also be filmed for live and subsequent broadcast (except any part of the meeting from which the press and public are excluded).

If you wish to record, film or photograph the council meeting or if you believe that being filmed or recorded would pose a risk to the safety of you or others then please speak with the democratic services officer prior to that start of the meeting. Their contact details are on the agenda papers.

If the press and public are excluded for part of a meeting because confidential or exempt information is likely to be disclosed, there is no right to record that part of the meeting. All recording and filming equipment must be removed from the meeting room when the public and press are excluded.

If you require further information please see the council guide to reporting on council meetings which can be found at <http://www.iwight.com/documentlibrary/view/recording-of-proceedings-guidance-note>

All information that is recorded by the council is held in accordance with the Data Protection Act 2018. For further information please contact Democratic Services at [democratic.services@iow.gov.uk](mailto:democratic.services@iow.gov.uk)

Arrangements for Submitting Oral Questions at Meetings of Council and Cabinet:

Due to Coronavirus, it is not possible to ask an oral question in person, all questions must be submitted in writing by the date shown on the agenda please see Part 4B - Procedure rules Governing how Full Council, Cabinet, Committees, Sub-Committees and Boards Operate – [Remote Meetings](#)